

North Oakland Transportation Authority (NOTA)
Meeting Minutes
Thursday, March 18, 2018, 4:30 p.m.
NOTA Offices, 467 E. Jackson St., Lake Orion, MI 48362

The meeting was called to order by Chairperson Bill Dunn at 4:30 p.m.

Roll Call

Present

Bill Dunn, Chair
Margaret Payne
Chris Barnett
Mike Flood
Bruce Pearson
Mike McDonald
Ken Van Portfliet
Carla Dean Ogene (Cathy Alvis)

Representing

Oxford Township
Oxford Township
Orion Township
Orion Township
Addison Township
Village of Leonard
Village of Lake Orion
At Large - MORC

Absent:

Erich Senft
Brenda Wilson
Roberta Habowski
Eric Dolan
Eric Wilson (non-voting)
James Barnhart (non-voting)

Addison Township
TTI
AAA 1(B)
Village of Oxford
At Large
At Large

Others Present:

Lynn Gustafson and Joe Young

Respects to the Flag

The Pledge of Allegiance was given.

Carla Dean Olgene introduced herself as the MORC representative replacing Cathy Alvis who is an At-large NOTA Board member.

At-Large Board Member Appointment

Mike McDonald moved, seconded by Margaret Payne, to thank Cathy Avis and appoint Carla Dean Olgene as the At-large NOTA member. By voice vote the motion passed unanimously.

Agenda Approval

Moved by Ken Van Portfliet, seconded by Mike Flood, to approve the agenda as presented. By voice vote the motion passed unanimously.

Minutes Approval

Moved by Mike McDonald, seconded by Mike Flood, to approve the minutes of the February 15, 2018 meeting. By voice vote the motion passed unanimously.

Director's Report

NOTA Director Lynn Gustafson presented her report.

Moved by Chris Barnett, seconded by Ken Van Portfliet, to receive and file the Director's report. By voice vote the motion passed unanimously.

Public Comment - none

Approval of the Bills

A listings of bills for March were presented.

Moved by Ken Van Portfliet, seconded by Mike Flood, to approve the March bills of \$23,296.86 as presented. By roll call vote the motion passed unanimously.

Monthly Financial Packet

The monthly financial statements were presented.

Moved by Mike McDonald, seconded by Ken Van Portfliet, to receive and file the financial reports. By voice vote the motion passed unanimously.

Old Business

Legal Counsel to NOTA

Legal counsel services were discussed. Chris Barnett provided names of two legal counsel candidates that may be without a conflict of interest of working with the NOTA municipalities. John Starin and Lisa Hamameh of Foster Swift. She is the attorney for the Paint Creek Trailways Commission. It was noted that John Starin represented the Oxford DDA. The consensus was to have Chris Barnett confirm with Lisa Hamameh of charging the municipal rate for NOTA.

Intergovernmental Agreement

The revised intergovernmental local draft agreement is yet to be approved by Oxford Township with more information to be provided for approval. The Village of Lake Orion Council is to have the agreement on their March 26 meeting for approval. Orion and Addison Townships and the Village of Leonard have approved the agreement.

New Business

CTAA Membership

Moved by Chris Barnett, seconded by Ken Van Portfliet, to authorize NOTA to join the CTAA with amount not to exceed \$1,000 and approve an appropriate budget amendment subject to the Executive Director's recommendation. By roll call vote the motion passed unanimously.

Moved by Chris Barnett, seconded by Ken Van Portfliet, to authorize the Executive Director to attend CTAA conference June 10-14, 2018. By roll call vote the motion passed unanimously.

Moved by Margaret Payne, seconded by Mike Flood, to add to the agenda upcoming millage votes. By voice vote the motion passed unanimously.

Upcoming Millage Votes – NOTA renewal and RTA

The NOTA millage and RTA (Regional Transportation Authority) millage votes were discussed. Lynn Gustafson presented a five year projection and report on the current NOTA millage that expires in 2019. Lynn noted that the uncertainty of Federal and State grants over the next five years. A renewal of the current rolled back (Headlee) millage rates for a five year term was the consensus of the Board. Ballot language for the renewal votes in all three townships would need to be submitted in May for the August election.

Without having legal counsel under contract at this time Ken Van Portfliet offered to have the Lake Orion Village Attorney, Beier, Howlett, review the ballot language for the millage rate renewals.

Moved by Ken Van Portfliet, seconded by Margaret Payne to approve having the Lake Orion Village Attorney, Beier, Howlett, review the ballot language for the millage rate renewals. By roll call vote the motion passed unanimously.

Motion by Bill Dunn, seconded by Ken Van Portfliet, to authorize the NOTA Executive Director to submit the millage renewal ballot language, after approved by the attorney, to the member

communities for their approval to submit to the County by May for the August election. By voice vote the motion passed unanimously.

Chris Barnett reported on the status of the Regional Transportation Authority (RTA) and ballot millage expected to be on the November election. At this time the proposal being considered is 1.5 mills for 20 years. Chris stated that his discussions have included what NOTA provides, the RTA looking at adding fixed routes to Great Lake Crossing and other areas. It was requested to have the RTA make a presentation of their proposal at the April 19 meeting (at Orion Township).

Public Comments - none

Monthly Rider and Mileage Reports

Moved by Ken Van Portfliet, seconded by Mike Flood, to receive and file the reports. By voice vote the motion passed unanimously.

Board Member Comments

Carla Dean Ogene said she is looking forward to working with the Board
Chris Barnett said the State of the Township message is April 28..

Adjournment

Moved by Chris Barnett, seconded by Ken Van Portfliet, to adjourn the meeting at 5:25 p.m. By voice the motion passed unanimously.

The next regular meeting is scheduled for Thursday, April 19, 2018, 4:30 p.m. at Orion Township Offices (lower level) 2525 Joslyn Rd, Lake Orion.

Minutes initially drafted by K. Joe Young