

North Oakland Transportation Authority (NOTA)  
Meeting Minutes  
Thursday, April 19, 2018, 4:30 p.m.  
Orion Township Board Room, 2525 Joslyn Rd, Lake Orion.

The meeting was called to order by Chairperson Bill Dunn at 4:32 p.m.

**Roll Call**

**Present**

Bill Dunn, Chair  
Margaret Payne  
Chris Barnett  
Mike Flood  
Bruce Pearson  
Erich Senft  
Mike McDonald  
Carla Dean Ogene (arrived at 4:40)  
Joe Young (alternate)

**Representing**

Oxford Township  
Oxford Township  
Orion Township  
Orion Township  
Addison Township  
Addison Township  
Village of Leonard  
At Large – MORC  
Village of Lake Orion

**Absent:**

Ken Van Portfliet  
Brenda Wilson  
Roberta Habowski  
Eric Dolan  
Eric Wilson (non-voting)  
James Barnhart (non-voting)

Village of Lake Orion  
TTI  
AAA 1(B)  
Village of Oxford  
At Large  
At Large

**Others Present:**

Bret Rasegan, Ben Stupka, Rosalind D. Lee (MORC Alternate) and Lynn Gustafson  
Respects to the Flag  
The Pledge of Allegiance was given.

**Agenda Approval**

**Moved by** Chris Barnett, seconded by Mike Flood, to approve the agenda as presented. By voice vote the motion passed unanimously.

**Minutes Approval**

**Moved by** Mike McDonald, seconded by Erich Senft, to approve the minutes of the March 15, 2018 meeting. By voice vote the motion passed unanimously.

**Director's Report**

NOTA Director Lynn Gustafson presented her report.  
**Moved by** Chris Barnett, seconded by Mike Flood, to receive and file the Director's report. By voice vote the motion passed unanimously.

**Public Comment** - none

**Approval of the Bills**

A listings of bills for April were presented.  
**Moved by** Mike Flood, seconded by Mike McDonald, to approve the April bills of \$33,952.78 as presented. By roll call vote the motion passed unanimously.

**Monthly Financial Packet**

The monthly financial statements were presented.  
**Moved by** Mike McDonald, seconded by Erich Senft, to receive and file the financial reports. By voice vote the motion passed unanimously.

**Old Business**

### **Legal Counsel to NOTA**

Legal counsel services were discussed. The four attorneys considered were John Staran of Hafeli, Staran at \$135 per hour, Christ, Lisa Hamameh of Foster Swift at \$150 per hour, and Kenneth Lane and Grant Pecor of Clark Hill at \$255 per hour.

**Moved by** Chris Barnett, seconded by Margaret Payne, to approve the legal services proposal of John Staran at an hourly rate of \$135 as needed. By roll call vote the motion passed unanimously.

### **New Business**

#### **RTA Presentation**

Brett Rasegan of Oakland County introduced a consultant Ben Stupka to make a presentation on the Regional Transportation Authority . At this time the proposal being considered is 1.5 mills for 20 years. A vote on the millage is not likely for this November.

RTA asked what added services that NOTA and the communities would like to have regardless if the RTA passes or not. It was noted that NOTA has the highest level of service by going door to door. Requests for needs could expand budget stabilization, on demand services, vehicle replacements and upgrades, fees adjustments, general public access and new routes such as a local circulator or shuttle vans and/or trolley. The RTA proposal is for \$200 million of which \$82 million would be spent in Oakland County under the Hometown Services. There are several other informational meeting scheduled for public input.

#### **NOTA Ballot Language**

NOTA Director Lynn Gustafson reported that the NOTA renewal millage ballot languages were approved by the three townships and are file with the County for the August 7, 2108 election

#### **Paychex HR Additional Service**

NOTA Director Lynn Gustafson presented a proposal from Paychex, (who currently provided payroll services to NOTA) for Human Resource services. The proposal included reviewing and assisting with employee handbooks for federal and state law requirements, OSHA requirements, review of interview questions and payroll files, etc. The estimated time was 3 months with a cost of \$5,354.

It was directed that other firms be contacted to submit a proposal including the firm that Orion Township contracts with.

#### **Public Comments** - none

#### **Monthly Rider and Mileage Reports**

**Moved by** Mike Flood, seconded by Chris Barnett, to receive and file the reports. By voice vote the motion passed unanimously.

#### **Board Member Comments**

Bill Dunn commented about the passing of Ron Rolando, owner of the Michigan Store - Great Lake Mercantile, and his participation in Oxford's local government.

Carla Dean-Ogene introduced Rosalind Lee who would be an alternate for MORC.

#### **Adjournment**

**Moved by** Chris Barnett, seconded by Mike Flood, to adjourn the meeting at 5:24 p.m. By voice the motion passed unanimously.

**The next regular meeting is scheduled for Thursday, May 17, 2018, 4:30 p.m. at Oxford Township, 300 Dunlap Rd, Oxford, MI 48371.**

Minutes initially drafted by K. Joe Young