

North Oakland Transportation Authority (NOTA)
Board Meeting Minutes
Thursday, May 25, 2017, 4:30 p.m.
Oxford Township Offices
300 Dunlap, Oxford

The meeting was called to order by acting Chair Bruce Pearson at 4:42 p.m.

Roll Call

Present

Lori Fisher
Bruce Pearson
Chris Barnett
Margaret Payne
Brenda Wilson
Roberta Habowski
Mike McDonald

Representing

Addison Township
Addison Township
Orion Township
Oxford Township
TTI
AAA 1(B)
Village of Leonard

Absent:

Bill Dunn, Chair
Susan Bossardet
Ken VanPortfliet
Michael Flood
Cathy Alvis
Eric Wilson (non-voting)
James Barnhart (non-voting)

Oxford Township
Village of Oxford
Village of Lake Orion
Orion Township
At Large RC
At Large
At Large

Others Present:

Nota Director Lynn Gustafson

Respects to the Flag

The Pledge of Allegiance was given.

Agenda Approval

Moved by Chris Barnett, seconded by Mike McDonald, to approve the agenda with a change to add the June and July NOTA meetings as an item under New Business A. By voice vote the motion passed unanimously.

Minutes Approval

The minutes for the April 20, 2017 were presented.

Moved by Lori Fisher, seconded by Chris Barnett, to approve the minutes for April 20, 2017. By voice vote the motion passed unanimously.

Director's Report

NOTA Director Lynn Gustafson presented her report.

Moved by Lori Fisher, seconded by Brenda Wilson, to receive and file the Director's report. By voice vote the motion passed unanimously.

Public Comment - none

Approval of the Bills

A listings of bills for April were presented totaling \$29,377.60

Moved by Lori Fisher, seconded by Chris Barnett , to approve the bills of \$29,377.60 as

presented. By roll call vote the motion passed unanimously.

Monthly Financial Packet

The monthly financial statements were presented. Moved by Chris Barnett, seconded by Brenda Wilson, to receive and file the financial reports. By voice vote the motion passed unanimously.

2016 Audit Approval

Lynn Gustafson presented the 2016 audit which was prepared by Ramie Phillips. It was a clean opinion with no management letter items to report. NOTA's net position increased \$555,766 with an ending Net Position of \$1,619,618. The increase is due to receiving more grants than expected. **Moved by** Chris Barnett, seconded by Brenda Wilson, to approve the 2016 audit report. By voice vote the motion passed unanimously.

Old Business - none

New Business -

The June and July 2017 meetings were discussed and there were multiple conflicts for the meeting dates. **Moved by** Chris Barnett, seconded by Brenda Wilson, to cancel the regularly scheduled NOTA meetings for June 15 and July 20, 2017 and to meet again on August 17 at Addison Township. By voice vote the motion passed unanimously.

Public Comments - none

Monthly Rider and Mileage Reports

Moved by Lori Fisher, seconded by Brenda Wilson, to receive and file the reports. By voice vote the motion passed unanimously.

Board Member Comments

Mike McDonald said we may want to consider reviewing the millage due to the positive net position in the future.

Chris Barnett replied it was a good idea to review but due to NOTA's shaky history, it would be safer to wait and see if we have a few years with the same results.

Bruce Pearson said he heard that the RTA was coming back to the polls in 2018.

Robert Habowski said the RTA has a committee together but she didn't hear that is was going to the polls in 2018.

Margaret Payne complimented Lynn Gustafson on a job well done with the audit and the positive financial position NOTA was in.

Adjournment

Moved by Lori Fisher, seconded by Chris Barnett, to adjourn the meeting at 4:57 p.m. By voice the motion passed unanimously.

The next regular meeting is Thursday, August 17 at 4:30 pm in the Addison Township Board Room.

Minutes initially drafted by Lynn Gustafson